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PO

11 December 1964

MENORANDUM POR:

DAD/IO/OEL

-DAD/SHD/OEL

EO/OEL

SUBJECT:

Coffee for New OEL Employees

1. There will be a "Coffee" for all new OEL employees who have entered on duty within the last six or eight months. This will be held on Thursday, 17 December 1964, 1500 to 1600 Hours, in Hoom 2F24. Other guests will include Dr. Wheelon, OEL Front Office, and OEL Division Chiefs.

2. Will you please send Barb a list by CGB konday, 14 December, of people in your office who will attend.

GRORGE C. NILLER
Assistant Director for ELIFT
DD/S&T

Distribution:

3 - Each addressee

1 - AD/OEL Chrone

OEL: bb

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